

Rental Agreement No. _____
Riga, _____, 2025

SIA “UZVALKS UN KLEITA”, unified registration number 40203148816 (VAT No. LV40203148816), represented by its board member Rūta Kuplā (hereinafter – the Lessor), on the one hand,

and _____, unified registration number _____ (VAT No. _____), represented by its board member _____ (hereinafter – the Lessee), on the other hand,

(both hereinafter jointly – the Parties), have concluded this agreement (hereinafter – the Agreement) as follows:

1. Subject of the Agreement

1.1. The Lessor rents out, and the Lessee rents costumes, garments, accessories, and footwear (hereinafter – the Items) for the project titled _____ (hereinafter – the Project), produced by _____, according to the annexes attached to the Agreement: “List of Items” and “Handover-Acceptance Act,” which are integral parts of this Agreement.

1.2. The Lessee pays the Lessor for the rental of the Items in accordance with the terms of the Agreement.

2. Selection of Items

2.1. The Lessee selects the rental Items on the Lessor's website: www.suitanddress.com (hereinafter – the Website) or in person at the costume warehouse at Daugavgrīvas iela 114, Riga, Latvia (hereinafter – the Warehouse).

2.2. The selected Items placed in the Website’s “BASKET” simultaneously form the List of Items and are integral parts of the Agreement and the Handover-Acceptance Act.

2.3. The Lessee familiarizes themselves with the description, photos, and care instructions of each Item on the Website and agrees to the rental fee and lost Item fees listed there, in the event the rented Item is damaged or lost.

3. Wear and Tear of Items

3.1. The Lessor provides the Items clean and in good condition. Holes, wear, faded or stained fabric in historical garments are acceptable. The Lessee must assess the visible defects in the photos on the Website, and by signing the Agreement, confirms agreement to receive Items with historical or intentionally created damage. If the Items are shipped, they will be folded and tightly packed, and the Lessee agrees not to object to wrinkles caused by transportation.

3.2. Most Items are historical costumes, garments, shoes, and accessories that have become more fragile over time. The Lessor confirms they are in wearable condition. Minor defects occurring during the Project (e.g., torn seam, broken zipper, loose shoe sole) are not considered negligence. The Lessee may repair them at their own expense or return the damaged items. The Lessor confirms all items were technically inspected before shipping.

3.3. The Lessee may not alter the Items in any way (e.g., changing buttons, removing patches, painting, mending, etc.) without the Lessor's written consent, even if the Items are later restored to their previous condition.

4. Transportation and Shipping

4.1. The Lessee may organize transport or arrange for shipping with a courier or transport provider. If the Lessor covers transport costs, they issue a separate invoice to be paid by the Lessee.

4.2. No fee is charged for packaging. Clothes will be folded and tightly packed in bags; hats, shoes, and purses in boxes; glasses and small items in small boxes. The Lessee must return items packed with the same care and ensure hats are not squashed during the Project.

4.3. If the Lessee arranges transport, they are financially responsible for damage or loss during shipping.

4.4. Upon receipt, the Lessee's responsible person checks all Items and confirms that all listed garments, accessories, and shoes are received. The Lessee must electronically sign the Handover-Acceptance Act within 2 (two) working days. The 60-day rental period begins upon signing the Act.

4.5. If the Lessee does not sign the Handover-Acceptance Act within the time specified in 4.4, it is assumed the Items are received and accepted, and rental and loss fees apply as stipulated.

5. Return of Items

5.1. The Lessee returns Items in the same condition, except for natural wear. Shirts and cotton blouses must be washed. Delicate silk blouses, dresses, and underwear must be dry-cleaned, as well as woolen dresses, suits, coats if soiled. Only professional products that can be cleaned may be used (especially fake blood). If an item is permanently stained, it is considered damaged. Most items do not have care labels, but care instructions are available on the Website. Cleaning costs are borne by the Lessee.

5.2. If the Lessee cannot or does not want to clean the Items, the Parties may agree (as an annex) that the Lessor will clean the Items and issue an additional invoice.

5.3. The Lessee organizes and pays for return shipping. Items must be sent back no later than the 61st day after signing the Handover-Acceptance Act. Delays must be coordinated with the Lessor. Otherwise, another 60-day rental is charged and invoiced.

6. Damage and Loss of Items

6.1. An Item is considered damaged if altered, permanently stained, torn, or pierced. It is considered lost if not returned. In both cases, the fee for a lost Item, listed on the Website, applies in addition to rental fees.

7. Payment Terms

7.1. Rental fees listed on the Website apply for up to 60 calendar days, excluding shipping time. Longer rentals are calculated proportionally or as agreed. If more time is needed during the Project, the rental period is extended, and a new invoice is issued accordingly.

7.2. Website prices are without VAT. Latvian and non-EU clients are charged VAT. EU clients with valid VAT numbers are not charged VAT.

7.3. The Lessee must pay the rental fee and a deposit of 10% of the contract amount (excluding VAT) before shipping. The deposit is refunded after successful return of all Items. It is used to cover losses; if damage exceeds the deposit, the Lessee must pay the excess.

7.4. Invoices are issued electronically from rutatuta@hotmail.com and sent to the Lessee's email: _____.

7.5. Items are shipped within 3 working days after payment or confirmation. Small urgent shipments can be sent in 1 day via parcel machine.

8. Liability

8.1. The Lessee is responsible for the safekeeping and return of the Items in accordance with the Agreement.

8.2. The Lessee bears all risks, including accidental loss.

8.3. For delayed payments, a penalty of 10% of the overdue amount applies per day.

8.4. If an Item is not returned by the agreed date and no proof of return is provided, it is deemed lost and the loss fee applies.

8.5. If payment is overdue more than 30 days, the Lessor may refer the debt to a collection agency. The Lessee must cover related costs.

8.6. Contact persons during execution:

- Lessor: Rūta Kuplā, +371 29116371, rutatuta@hotmail.com
 - Lessee: _____, phone: _____, email: _____
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9. Other Provisions

9.1. The Agreement and its annexes contain all terms between the Parties and override prior agreements.

9.2. Section titles are for convenience and not for interpretation.

9.3. Amendments are valid only if in writing and signed by both Parties as annexes.

9.4. This Agreement is governed by the laws of the Republic of Latvia. Disputes shall be resolved first through negotiation, otherwise in the courts of Latvia.

9.5. The Agreement is in Latvian, in 2 copies of 4 pages each, one for each Party.

9.6. The Agreement may be signed electronically and is valid from the day the last Party signs.
